

VACATION CARE PROGRAM

SEPTEMBER/OCTOBER 2023

MacKillop College Outside School Hours Care, Warnervale

Hours: 7.00am – 6.00pm

P: 0409 758 603

E: oshc.warnervale@catholiccaredbb.org.au

BOOKINGS & GENERAL INFORMATION

Our vacation care service operates between 7.00am - 6.00pm for children up to 12 years old who are currently enrolled in primary school. We are licensed to enrol 60 children per day and are required as per regulations to maintain the approved staff to child ratio at all times. We are excited to share with you our September Vacation Care program. We have planned our vacation care program to offer children the time to relax and have fun with their friends.

As the safety, health and wellbeing of our students and staff is paramount, we will continue to monitor and respond to the advice from relevant government and health authorities regarding Covid-19. Staff will be vigilant regarding cleaning and hygiene, also supporting children to do the same. Risk assessments have been completed for both your service and our vacation care program and we welcome families to request these from your service supervisor for your review.

The vacation care program has been planned thoughtfully, with fun in mind, and with consideration of the current recommendations from government and health authorities. Following advice from the Catholic Diocese of Broken Bay, excursions and incursions will be limited and will occur within our local communities.

STAFF

Educators are employed because of their experience and knowledge in childcare and all educators participate in ongoing training. At the parent sign in area, you will find the details of which educator is in charge between the hours of 7.00am - 6.00pm.

AM I ELIGIBLE TO RECEIVE CHILD CARE SUBSIDY (CCS) DURING VACATION CARE?

The Centre is **approved for the Child Care Subsidy**. You must have a formalised account with the centre to receive your fee reduction.

The package helps parents with children aged 0 – 12 work, train, study, and volunteer. It will be paid directly to services. You will need to complete a Centrelink Child Care Subsidy if you have not already. You can complete your assessment through myGov using your Centrelink online account or via the Express Plus Centrelink mobile app.

HOW DO I MAKE A BOOKING?

Please complete the booking form. If booking for the first time, you will need to also complete an enrolment form.

<https://mackillop-warnervale.hubworks.com.au>

and you can use the BOOK ME app. Information about using the BookMe app will be emailed out.

Please contact our office for further information on using BookMe, or enrolling your child/ren.

WHAT ARE THE FEES AND CHARGES?

Incentre cost is \$79 per day, additional costs depending on the Incursion or Excursion will be reflected in the program.

As per our fees policy, **bookings for vacation care close 2 weeks' prior to the Vacation Care period, and no changes can be made after the closing date.** If your child will be away, please let the service know in writing, and they will be marked as absent for the session.

WHAT DO I NEED TO KNOW ABOUT EXCURSIONS?

Excursions are planned and focus on the interests of children enrolled at the service. **Risk assessments are completed by the Coordinator** in consultation with CatholicCare to ensure that the safety of all children is maintained at all times. Excursions are **staffed at a staff to child ratio of 1:10 and 1:8 for experiences involving water.**

Information pertaining to excursions will be provided on the permission forms and parents/carers are welcomed and encouraged to read the supervision and risk assessments completed by the service.

MEALS

Families are to provide food for their children enrolled in the vacation care program unless otherwise specified on the permission form. Please do not send any food that requires heating as we do not have the facilities to do so (We are not permitted to reheat food due to Regulations).

Due to the severity of some children's allergies, we are a nut free service.

If your child has any allergy or dietary restrictions, please inform centre coordinator and staff prior to vacation care.

PROGRAMMING & EVALUATION

During each school holiday period **children are asked to provide ideas and comments for the current and next school holiday program.** Evaluations can be found in our daily evaluation and daybook, as well as on our online program cycle in Hubworks.

WHAT SHOULD MY CHILD WEAR & SUN SAFETY INFORMATION

Please make sure to clearly label all items of clothing. It is important to ensure that your child is dressed appropriately for the weather and the daily activities.

Warnervale OSHC endorses the Cancer Council's 'Sun Safe OOSH' Policy. Under this policy, a daily UV check is conducted, and at times where the UV level is above 3, SPF 50 sunscreen is applied every 2-3 hours. Children are also required to wear **sun safe clothing, including a broad brimmed, bucket style or legionnaire hat, and clothing which covers their shoulders**. Singlets and caps are not sun safe clothing. If your child attends Vacation Care without appropriate sun safe clothing, they will be provided with a hat/ shirt. Children must also wear **sensible shoes for walking and playing** (i.e., closed toe shoes, joggers, sand shoes etc) and bring a jumper or a jacket and **drink bottle** each day. Thongs, slip-on style shoes and high heels are not permitted.

Children must have a hat to wear each day as per our sun safe policy. Please ensure that **sunscreen is applied before your child attends vacation care**. Educators will ensure that sunscreen is applied throughout the day. If you prefer that your child use a different sunscreen to the one provided by CatholicCare please ensure they have it in their bag and educators will remind them to apply it.

WHAT IF MY CHILD NEEDS MEDICATION?

Prescription medication can **only be administered by educators with written permission from the parent/guardian**. This is actioned by completing a medication form available at the OSHC service.

Medication must be handed to an educator **in its original packaging with the pharmacy label showing child's name, prescribed dosage information and use-by date**. Educators cannot administer non-prescription medication, as per CatholicCare policy.

For further information, please contact the Centre Coordinator at oshc.warnervale@catholiccaredbb.org.au.

VACATION CARE SEPTEMBER 2023

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Diocese of Broken Bay



MONDAY
25 SEPT

KIDS BASIC FIRST AID & SCAVENGER HUNT DAY

Visit from St John's Ambulance volunteers to learn some important basic first aid skills, then a photo scavenger hunt around the school, with a prize on completion. The St John's first aid activity starts 10.00am and our scavenger hunt will commence 1.00pm.

\$ INCENTRE
\$79.00



TUESDAY
26 SEPT

WETLANDS VISIT (SHORTLAND)

Come and explore the complex ecosystem making up the wetland area of the Hunter. We will be making and eating damper, building a bush shelter, having a guided walk of the wetlands, visiting the Animal House and having a reptile encounter. we will end the day with a picnic lunch and playing on the massive treehouse playground before heading back to the centre. Departs 9.00am, returns 3.00pm.

\$ EXCURSION
\$105.00



WEDNESDAY
27 SEPT

COLOUR RUN & COMMUNITY DAY

Our friends from Lake Munmorah OSHC and Tumby Umbi OSHC will be coming to join us for some fun games including forcings back and capture the flag, as well as some fun carnival activities (giant jenga, duck fishing, darts, giant connect 4) then a communal lunch, and finish the day off with a colour run around the oval. Activity starts 10.30am.

\$ EXTERNAL PROVIDER
\$95.00



THURSDAY
28 SEPT

BOP TIL YOU DROP SLIME & DISCO

Get your science heads and your dancing feet, as we have a visit from Bop Til You Drop! We'll start out by making some fluffy slime (and yes you can keep it), then have an awesome interactive dance party with some cool prizes for the best dancers! Activity starts 10.00am.

\$ EXTERNAL PROVIDER
\$95.00



FRIDAY
29 SEPT

AUSSIE CULTURAL COOKING DAY

Celebrate and investigate some uniquely Australian cuisine in our highly popular cooking day! Help to cook some lamingtons in the morning, prepare some lemon myrtle ice cream for a cool snack, then make some kanga bangers for lunch, and whip up a batch of ANZAC biscuits, to take home.

\$ INTERNAL PROVIDER
\$89.00

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MONDAY
2 OCT

PUBLIC HOLIDAY

Sorry we are closed today. We look forward to seeing you tomorrow.



TUESDAY
3 OCT

BEYOND THE BEANSTALK INSECTARIUM

Get an up-close, hands-on look getting to know some bugs, insects, and creepy crawlies, learn how they live and are an important part of the ecosystem, and some of their unique attributes. We then get to keep some stick insects as pets for the service – start thinking of some names for our adorable new friends! Activity starts 10.30am.



EXTERNAL PROVIDER
\$95.00



WEDNESDAY
4 OCT

AFL DAY

In this fun-filled incursion provided by Coles Healthy Kids initiative, we will be learning about ourselves and how to be healthy in both body and mind. We will have several fun workshops, featuring healthy eating and mindfulness, then get your body moving and your blood pumping with an AFL skills workshop. Activity starts 10.30am.



EXTERNAL PROVIDER
\$95.00



THURSDAY
5 OCT

REPTILE PARK EXCURSION

Meet some of Australia's most beloved animals, including birds, snakes, lizards, turtles, frogs, kangaroos, crocodiles, koalas, alligators, spiders and many more. Have lunch in the communal shed, play in the playground, and finish the excursion watching the crocodile feeding show. Departs 9.30am, returns 2.30pm.



EXCURSION
\$105.00



FRIDAY
6 OCT

PJ PARTY & MOVIE DAY

Join us for popcorn, a drink, and a movie in your comfy PJ's whilst playing party games including sleeping bag races, pyjama fashion show, pass the parcel, marshmallow construction and more. The movie will be decided on the day.



INCENTRE
\$79.00

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MONDAY
9 OCT

MASTER BUILDERS DAY

Come and join us for an exciting day full of lego building challenges, make your own mini brick or lego kit to take home, and help your friends with some lego based maths – how many lego squares to get across the room? To the roof? How many blocks tall are you and your educators?



INTERNAL PROVIDER
\$89.00

**WE LOOK FORWARD
TO SEEING YOU AGAIN
NEXT TIME!**



SEPTEMBER 2023 BOOKING FORM – MACKILLOP COLLEGE OSHC, WARNERVALE

A risk assessment of all excursions and relevant activities is carried out and a printout is available at the service. I _____ give permission for my children:

1. _____ 2. _____ 3. _____ 4. _____ to participate in the following activities, under the supervision of the staff at MacKillop College OHSC, Warnervale. I have read and understood and agree to abide by the conditions set out in the information sheet and risk assessments, which are available at the centre for my perusal. I understand that any offsite transportation will be via bus from MacKillop College OHSC, Warnervale. Departing from and returning to MacKillop College OHSC, Warnervale. I understand that my child/ren must be at the centre by the requested time on excursion days. I allow staff to take photographs of my child/ren for the purposes of programming and display within the centre only.

Signed: _____ Date: _____

Date	Tick if attending	Activity	Location	Cost	Travel	Departing	Returning	No. children approx.	Staff: child ratio	No. staff attending	Responsible person on duty
Monday 25 th September		Kids Basic First Aid and Scavenger Hunt Day	OSHC	\$79	NIL	Incentre	Incentre	60	1:15	4	Sarah Bickford Debbie Bennett
Tuesday 26 th September		Wetlands Visit (Shortland)	Shortland	\$105	COACH	9:00am	3:00pm	40	1:8	5	Sarah Bickford Debbie Bennett
Wednesday 27 th September		Colour Run and Community Day	OSHC	\$95	NIL	Incentre	Incentre	60	1:15	4	Sarah Bickford Debbie Bennett
Thursday 28 th September		Bop Til You Drop Slime & Disco	OSHC	\$95	NIL	Incentre	Incentre	60	1:15	4	Sarah Bickford Debbie Bennett
Friday 29 th September		Aussie Cultural Cooking Day	OSHC	\$89	NIL	Incentre	Incentre	60	1:15	4	Debbie Bennett Imogen George
Monday 2 nd October		PUBLIC HOLIDAY	No Vacation Care today due to Public Holiday – enjoy the long weekend!								
Tuesday 3 rd October		Beyond the Beanstalk Insectarium	OSHC	\$95	NIL	Incentre	Incentre	60	1:15	4	Sarah Bickford Debbie Bennett
Wednesday 4 th October		AFL Day	OSHC	\$95	NIL	Incentre	Incentre	60	1:15	4	Sarah Bickford Debbie Bennett
Thursday 5 th October		Reptile Park Excursion	Somersby	\$105	COACH	9:30am	2:30pm	40	1:8	5	Sarah Bickford Debbie Bennett
Friday 6 th October		PJ Party and Movie Day	OSHC	\$79	NIL	Incentre	Incentre	60	1:15	4	Sarah Bickford Debbie Bennett
Monday 9 th October		Master Builders Day	OSHC	\$89	NIL	Incentre	Incentre	60	1:15	4	Sarah Bickford Debbie Bennett