

Internet and Network Services User Agreement Years 3-6 Policy

At MacKillop Catholic College, Internet and Network Services are used to enhance teaching and learning through the use of computers and the school network for communicating, publishing, research and for learning skills.

Years 3-6 Student Agreement

As a computer user at MacKillop Catholic College I will follow these rules:

1. I will use the computers only for the task I am meant to be doing and I will only access information that is useful to me in my studies.
2. I will take care of the school's hardware and software.
3. I will only use the software approved by the teacher.
4. I will not inconvenience other people; for example by:
 - printing more copies than I need
 - downloading large files.
5. I will keep my password/s to myself, and not use the passwords of others.
6. I will store my own work in my folder/file or on my own disc or memory stick.
7. I will not look for anything that is illegal, dangerous or offensive on the Internet.
8. If I accidentally come across something I am unhappy with I will immediately click on the home or back button and inform the teacher.
9. I will only send messages that are polite and sensible. I will not use the computer to annoy or offend anyone else.
10. I will not intentionally spread viruses by e-mail or post unnecessary e-mail.
11. I will not give out personal information such as my surname, address and phone number or that of my parents or others unless I have permission from my parents/guardians.
12. I will not publish a picture or e-mail a picture of myself without first checking with the teacher.
13. If I receive any messages that I do not like I will immediately tell a teacher.
14. I will only publish web pages or send e-mail with the teacher's permission.
15. I know that the school may check my computer files and may monitor the Internet sites I visit.
16. I know that the school will take all reasonable precautions to ensure that I cannot access inappropriate materials but it cannot be held responsible for the material I access through the Internet.
17. I know that the school will not be responsible for any loss of data or for the accuracy of the information I obtain through the school's computers.
18. I will not copy other people's work and call it my own, including pictures and information I find on the Internet and Network.

If I break any of these rules, then I may be unable to use the computers at school and I will need to re-negotiate how and when I use the computers with the Head of Primary and my teacher/s.

Student's Name: _____

Signature: _____

Dated: _____

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Parent/Guardian Agreement

I understand that MacKillop Catholic College provides students with access to computer and Internet and Network Services that may include the Internet, Intranet, e-mail, Bulletin Boards and Newsgroups to enhance teaching and learning.

I agree to (student's name) _____ using the Internet and Network Services at the school for educational purposes in accordance with the Acceptable Use Agreement for Students above.

I understand that the school cannot control what is on the Internet and that some materials on the Internet may be objectionable.

I understand that the school will take all reasonable precautions to minimise the risk of exposure to unsuitable material.

I understand that the school will not be responsible for any financial obligations my child incurs through use of the Network Services.

I believe my son/daughter understands this responsibility, and I hereby give my permission for him/her to access the Internet under the school rules.

I understand that students breaking these rules will be subject to appropriate action by the school. This may include the loss of Internet and Network Services access for some time, as determined by the Primary Principal.

Parent/Guardian's name: _____

Parent/Guardian's signature: _____

Dated: _____

Class Teacher: _____

Signature: _____

Date: _____