PHOTOGRAPHS, PUBLICATIONS & SOCIAL MEDIA
PERMISSION

6th September 2017

Dear Parents, Carers & Students,

At certain times throughout the year, our students are photographed or filmed for our College’s student photo archival collection, for publications, such as the Yearbook, College Matters, and for other school-based publications; and/or on our website, on social media (e.g. Facebook and Class Dojo) and for College promotional matters in the local media.

The Catholic Schools Office (CSO) Broken Bay may also wish to use student photographs / videos in print and for online promotional, marketing, media and educational materials.

As a compulsory part of our start of the school year procedures, we need to ask all parents to provide permission for use of photographs/ videos along with including a student’s name for any of the above purposes. This is a directive of the Catholic Schools Office ensuring current Privacy Laws are in compliance. As this is an annual requirement all families are asked to once again complete the section below and return it to your child’s class teacher by Friday 17th February. At times, we are able to follow “opt out” processes, where if you are ok with the request you do not need to reply but in this instance, we must follow an “opt in” process and ask that all families complete the form indicating your preferences.

Please provide your permission below for all of these areas by ticking the overall approval box. Both parents and students are required to sign the form, or for the little ones to simply write their name. Please complete one form per child, not a family form. If there are significant personal and private reasons why a photo/video cannot be published across all formats, please indicate the permitted places where photos, videos and name can be used by the College/Diocese.

Please note, that sometimes students’ photos may appear in the vicinity or in background of a school-based photo (e.g. carnival, liturgy or within a classroom) and that, by not specifically identifying the student, privacy permission has not been broken.

Thank you for your understanding and continued support of the College.

Sue Dietrich
Principal
PHOTOGRAPHS, PUBLICATIONS & SOCIAL MEDIA

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STUDENT NAME: ________________________________ CLASS: ________________

(Please tick one box only)

☐ I give permission for photographs / videos and with their name to be published in all formats of school records, publications, and website and on social media, for the above-mentioned named student.

☐ I DO NOT give permission for photographs / videos and with their name to be published in all formats of school records, publications, and website and on social media, for the above-mentioned named student.

PARENT/CARER’S NAME: ______________________________________________________

Signed ________________________________ Date ____________

STUDENT Name/Signature ________________________________ Date ____________