MACKILLOP CATHOLIC COLLEGE

STUDENT MANAGEMENT

RATIONALE:

The Student Management System at MCC provides a means to empower students to make decisions and choices that reflect the vision of the Catholic Education System. It encourages students to develop skills in self-management, autonomy and restoration.

CLASSROOM MANAGEMENT:

Teachers will have their own classroom management system. Classroom behaviour remains the responsibility of the classroom teacher until the behaviour becomes what the school defines as inappropriate.

Consequences for classroom misbehaviour may include such things as,
- Verbal reminders of expected behaviour
- Changing seating
- Staying behind to talk to the teacher
- Writing in the Planner
- Classroom teacher’s detention
- Picking up papers
- Writing lines
- Extra homework
- Phoning parents

INAPPROPRIATE BEHAVIOUR is defined at MCC as patterns of behaviour which impedes others learning or damages relationships between the students themselves or the student and staff. It is also behaviour which prevents the teacher from teaching effectively or from the other students learning effectively.

FORMAL SYSTEM:

If a student's behaviour becomes inappropriate and, therefore, beyond acceptable standards, then the formal classroom management system is to be enforced.

1. First Step – Inform the student that formal procedures are commencing.
   "(student’s name), you are now on your first and only warning for your behaviour and if it continues you will go to Short Time Out” (STO)

2. Second Step – If behaviour does not cease.
   "Move to the STO area now and give me your planner"
   - Teacher writes in the Student’s planner that he/she is in STO and informs the student that they have Lunch Detention.
• During STO the student will not be allowed to participate in the lesson. The length of time in STO is up to the teacher.

3. Students who refuse to go to STO or who continue to misbehave:
   “Please leave the room and report to the Library for Long Time Out” (LTO)
   • If the student refuses to leave the room, another student is to be sent for the AP or another Executive member. In this case the other students may need to be removed from the classroom and Child Protection legislation should be followed.

4. Long Time Out Procedures:
   • LTO will be in the library with a teacher allocated.
   • The student will be asked to register by having his/her details recorded in the LTO book and LTO will be recorded in the student’s Planner.
   • A Co-ordinator will issue the student with a Short Afternoon Detention (SAD)

5. Student refuses to go to LTO or misbehaves in LTO
   • Parents are contacted immediately and the student is isolated until an interview is organised.
   • Further action is at the Executive’s discretion.

PASSOUTS, WITHDRAWALS AND PRACTICAL WITHDRAWALS

Some students will be given Pass Outs if they need “cooling down” time. These students report to the Office after using the Pass and will be looked after by designated staff.

Practical Withdrawal is used only in practical classes where a student’s behaviour is considered unsafe for themselves or for others. These students will be sent to the LTO area in the Library where they will complete set work. A lunch detention is then given by the class room teacher.

Withdrawal is used when LTO is not deemed appropriate and the student needs to be removed from a class. The student will be sent with a note to the Office to a member of the Executive.

OVERALL STRUCTURES

3 Lunch Detentions in one term = SAD 3.30pm – 4.15pm
3 SADs in one term = LAD 3.30pm – 4.45pm (Long Afternoon Detention)
3 LADs in one term = in-school suspension with consequences
3 LTOs in one term = in-school suspension with consequences

Consequences may include parental interviews, continued in-school suspension, referral to a counselor, outside referral, a contract, loss of privileges as seen as just, suspension etc.
EXTREME BEHAVIOURS:
The school recognises that certain behaviours and offences may have to be reported to agencies such as DOCs or the Police.

All extreme behaviours will bypass the Student Management System and will be handled by the Principal or AP. (refer to Child Protection legislation)

Extreme behaviours include those related to illegal substances, physical abuse, continual peer bullying, extreme verbal abuse, extreme destruction of property, carrying weapons.

Consequences may include counseling, detention, suspensions, police intervention and recommendation to the CSO for expulsion.