February 20th, 2015

Dear Primary Parent/guardian,

It gives us great pleasure to announce that MacKillop is putting on a production of *Alice in Wonderland* which will be performed between June 18-20 (Week 9 Term 2), 2015.

The purpose of this letter is to ask for your permission for your son/daughter, who is a member of the primary choir, to be involved. Students will use part of their rehearsal on Friday lunchtime to prepare for the musical. Students who do not wish to participate in the musical will of course still be welcome to come on Friday’s, however, noticing their enthusiasm, I believe that they will all want to be involved.

Below is a contract which must be returned. This contract is essential to ensure rehearsals run smoothly and that everyone is aware of the commitment needed to be part of a production. The attached form must be returned **no later than Friday 26th February** to their classroom teacher.

To minimise interruptions to families, rehearsals for the musical during Term 1 will occur during their normal choir rehearsal which is Friday lunchtime.

In Term 2, there will be additional rehearsals. All primary choir students will be required on a **Thursday** from 1pm to attend rehearsals in the theatre until 2:50. This will commence in week 4 of Term 2 (14th May). During week 7 and 8 of Term 2 (4th and 11th of June), all cast members, including primary students, will be required until **4:30 on Thursdays** or possibly even 5pm.

There will be a full dress rehearsal on Sunday 14th June. Due to the short time frame we are unable to compromise on this and every student must be at all rehearsals.

There is no cost for students to be a part of the musical, however, T-shirts will be available for all cast to purchase and items of clothing may be needed for their costumes.

If you have ever been involved in a production before you will know that although it is a lot of hard work, it is fun and well worth the hard work that are put into rehearsals.

We look forward to working with your son/daughter!

Performing Arts Department
Contract for Students involved in *Alice in Wonderland*

STUDENT’S NAME: ____________________________________________

HOME PHONE NO. ____________________________________________

PARENTS MOBILE PHONE NO. _________________________________

STUDENTS MOBILE PHONE NO. (if applicable)___________________

YEAR: ___________ CLASS: ____________________________

Please tick:

☐ I understand that my commitment to *Alice in Wonderland* requires my son/daughter to be in attendance at every rehearsal on Friday lunchtimes.

☐ I undertake to comply with the rehearsal schedule as presented, and hereby sign with it is my intention for my son/daughter to attend every rehearsal for the **full duration**.

☐ I understand that my commitment to *Alice in Wonderland* requires your son/daughter to behave in a manner that is appropriate at all times.

☐ I have filled out the medical information attached to this contract and return signed and completed to my son/daughters classroom teacher

PARENT/GUARDIAN’S SIGNATURE: _____________________________

DATE:_____________
• If there is a problem with any of the above mentioned rehearsal dates, please explain below:

________________________________________________________________________________________________________________________________________________
________________________________________________________________________________________________________________________________________________
________________________________________________________________________________________________________________________________________________
________________________________________________________________________________________________________________________________________________
________________________________________________________________________________________________________________________________________________

MEDICAL INFORMATION

MEDICARE NUMBER _________________________________

Is there any relevant information relating to your child taking part in this Musical? YES / NO
If yes:

A. A statement of the medical condition

________________________________________________________________________________________

B. The implication of this condition (if any) in conjunction with this excursion.

________________________________________________________________________________________

C. What special action (if any) should be taken by the teacher/s or assistants?

________________________________________________________________________________________

D. What action should be taken in an emergency?

________________________________________________________________________________________